



QUALITY  
ASSOCIATES  
INCORPORATED

**QUALITY ASSOCIATES INC.** has been providing regulatory services to the pharmaceutical, chemical, and agrochemical industries since 1986. From our inception, Quality Assurance programs have been the cornerstone of QAI. QAI supports EPA, FDA, and OECD GLPs, FDA/ICH GCPs and ANS/ISO/IEC 17025 Guidelines. QAI offers the following services: establishment of Quality Assurance programs, support of existing QA units, operation as the independent QAU, SOP development, and quality system training programs. Our main offices are located in Fulton, MD with additional offices in Delaware, Minnesota, and Ohio. For more details, please visit our web site at [www.QualityAssociatesInc.com](http://www.QualityAssociatesInc.com).

QAI has an immediate opening in St. Paul, MN. We are seeking one skilled and dependable individual to work as a Quality Assurance Auditor.

### **Quality Assurance Auditor**

#### **Background requirements:**

Possession of at least a Bachelor's degree in chemistry, bio-chemistry, life sciences or related field, with 2 yrs. of technical laboratory experience in a regulated (e.g. EPA, FDA, ISO) industry **required**.

Hands on experience with any of the following: HPLC, HPLC/MS, GC, GC/MS **desired**.

Knowledge of quality assurance processes and GLP or ISO 17025 standards **desired**.

Excellent writing and communication skills necessary.

Demonstrated ability to work in a team.

#### **Job Responsibilities:**

The individual will apply technical knowledge to audit the activities of an analytical laboratory, and review various studies, including analytical chemistry data. The individual will integrate technical knowledge with regulatory knowledge to review compliance with quality regulations. The individual will coordinate with laboratory management and study directors in scheduling all audits and in-phase study inspections.

Occasional travel may be expected to inspect contractor's facilities.

Duties will include:

- technical review and audit of study data and reports,
- protocol and in-phase inspections,
- maintain the laboratory quality system,
- preparation of reports and recommendations on findings, and
- follow-up for verification of corrections to deficiencies.

QAI offers competitive salaries, excellent benefits, and supportive management. QAI is an Equal Opportunities Employer.

### **Please contact**

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