



“News from the Heartland”
Mid West Society of Quality Assurance Newsletter
December 2011



MWSQA Officers

Past President: pastpresident@mwsqa.org

Darcie Verdon, Covance Inc., phone 608/242-2712 ext. 7314

President: president@mwsqa.org

Deanna Talerico, Charles River Laboratories, phone 419/647-8463

Vice President: vicepresident@mwsqa.org

Angela Eichelberger, WIL Research Laboratories, LLC, phone 419/289-8700, ext 2091

Secretary: secretary@mwsqa.org

Anne Carlson, Pioneer Hi-Bred International, Inc., phone 515/535-4247

Treasurer: treasurer@mwsqa.org

Kelly Baird, MPI Research, phone 269/668-3336, ext 1727

Nominations Director: nomination@mwsqa.org

Matt Bruns, Charles River Laboratories, phone 419/647-8464

Membership Director: membership@mwsqa.org

Christina Hamm, Cellular Technology Limited (CTL), phone 216/791-5084, ext. 117

Audit Director: audit@mwsqa.org

Steve Camarato, Covance Inc., phone 608/242-2712

Communications Director & Web Liaison: communication@mwsqa.org

Tony Ettwein, Pfizer Inc., phone 269/833-9479

Historical Chair: historical@mwsqa.org

Steve Drzick, MPI Research, phone 269/668-3336 ext. 1409

Survey Chair: survey@mwsqa.org

Gregg Gazvoda, Covance Inc., phone 608/242-2712 ext. 1267

Editor: editor@mwsqa.org

Paula Wehmeyer, PW Quality Consulting, LLC, phone 765/538-2478



Presidential Ponderings

Deanna M. Talerico, RQAP-GLP, Charles River Laboratories, Inc.
President, MWSQA

It is hard to believe that we are near the close of 2011. And with that comes the bright horizons of 2012. I hope all of the membership has participated in the officer elections. I am excited that the elections will provide another board of directors that will afford the membership a valuable resource for expert leadership, guidance and a clear vision.

Keep in mind for the 2012 meeting we are in need of meeting Sponsorship and volunteers. The meeting is scheduled to be in Evanston, IL. Stay posted for additional updates as plans progress. If you have an interest in participating on the planning committee, please contact the planning committee chair or any board member. We welcome all ideas and participation!

As I close my address to the membership, I would once again like to thank the outgoing officers for all their hard work and dedication this last year. Also, I look forward to working with the incoming officers for 2012. I hope everyone has a safe and enjoyable holiday season and I look forward to our adventures in the New Year!

Respectfully submitted,
Dee



Treasurer's Report

Kelly Baird, BSW, LAT, RQAP-GLP, MPI Research
Treasurer, MWSQA

As MWSQA Treasurer, the responsibilities are to:

- Attend MWSQA Board of Directors meetings
- Maintain open line of communication regarding financial positions of the Chapter
- Maintain accurate financial records by reviewing expenditures and financial status on a regular basis to ensure overall fiscal integrity
- Provide an accurate statement of the current balances, incomes, and expenses of the organization
- Communicate regularly with SQA accounting staff regarding income, expenditures, and account status on behalf of MWSQA
- Review the SQA Chapter Financial Policy form yearly for submission to SQA

As of September 2011, the MWSQA Chapter Position was:

- Total assets: \$60,152
- Total liabilities: \$2, 854
- Total net assets: \$57,298
- Total liabilities and equities: \$ 60,152
- Total revenue and support: \$19, 765
- Total expenses: \$10,561
- Current net assets: \$57,298

Note, a \$19,936 payment was made on 11/17/11 to the Hilton Orrington/Evanston to pay the annual MWSQA meeting balance.



Date	Amount
10/20	\$ 738.97
10/21	526.82
10/22	590.53
10/23	524.21
10/24	362.24
10/25	308.42
10/27	

Audit Committee Update

Steve Camarato, Covance Laboratories, Inc.
Audit Director, MWSQA

I can't believe the year has flown by as the holidays are already here. For those who shopped on "Black Friday" or "Cyber Monday," you probably spent lots of money, got some great deals, and hopefully had some fun doing it!!

As December rolls around it is time to start paying off those holiday shopping bills. It is also a good time to review your finances to see how you are doing. This is very similar to what the Audit Committee does in that we periodically review the financial standing of the Chapter through audit of the financial records.

The committee itself is comprised of a chair and two MWSQA members at large. This year I took over as the committee chair with Caroline Hunter and Amy Byers appointed as the members at large. We are responsible for reconciling bank statements with documentation of deposits and checks. The financial statements prepared throughout the year are reviewed for accuracy as well. After we complete our audit a written statement will be submitted to the MWSQA board for approval documenting the results of the audit.

We are in the process of working with the previous audit committee to close out older audits and complete last year's audit. At the end of the day we want to ensure that the Chapter is in good standing and things are documented appropriately. Hope everyone has a safe and Happy Holiday Season!



Updates from MWSQA Board...

Anne Carlson, Pioneer Hi-Bred International, Inc.
Secretary, MWSQA

Ever wonder what your board of directors does each month when we meet? Ever wonder what is involved beyond the job descriptions found on the MWSQA website? Have you ever considering running for an office but were unsure of the time commitment? One place to learn more is at the MWSQA portal on the SQA website. Our member's only website provides access to each month's meeting agendas and the approved meeting minutes. This website is a great resource to find out what is going on with the organization. Check it out!



Directing Communications

Tony Ettwein, ASQ CQA, Pfizer, Inc.
Communications Director, MWSQA

As Communications Director, I've been sort of the Toby Zeigler of MWSQA (for any fellow West Wing series fans). As hard as it is for me to believe, my two-year term in that role will conclude at the end of the year. I've thoroughly enjoyed my time in that role, and working with the other Board members, Planning Team, and MWSQA members. At the beginning of 2012, a new Communications Director will begin to serve our chapter, and I'll spend some time with the new director in transitioning my responsibilities.

As Communications Director, I've done the following since early 2010:

- Worked with the national SQA staff to change, update, and maintain the MWSQA website on an ongoing basis.
- Worked with SQA to set up our new, access-controlled Group Application, on which we maintain (and MWSQA members can access) meeting agendas and minutes, annual meeting presentations, and other useful information.
- Served as a MWSQA Board member, and in that role, have attended monthly Board meetings, voted on issues, and reviewed procedures and other documents.
- Worked with Newsletter Editor Paula Wehmeyer in planning and reviewing our MWSQA newsletter, "News from the Heartland."
- Worked with Membership Director Christina Hamm in coordinating our new LinkedIn site (which Christina started and manages).
- Worked with SQA to coordinate job postings on the MWSQA website.

In early 2012, we will begin to use our new MWSQA logo on the website and with our e-mails and other communications.

Thanks to everyone for your interest in MWSQA, and to all of those people who worked so hard to make our group a success. I wish everyone a joyous Holiday season and a Happy New Year.

Respectfully submitted,
Tony



Note from your Editor

Dear Friends and Colleagues,

Here we are at the end of another newsletter and another year. Many thanks to those of you who contributed articles to the newsletter! The success of this newsletter is a community project. It's also a feather in the Santa hat or on the resume for those who contribute. Will there be the gift of an article with your name on it for the coming year? I ho-ho-hope so.

Please note, Word or email format is much appreciated.

Thank you,
Paula

Paula N. Wehmeyer
PW Quality Consulting, LLC
Editor, *News from the Heartland*, MWSQA newsletter

Thank You to All Who Contribute to Our Newsle

Thank You to All Who Contribute to Our Newsletter!

*Opinions are those of the authors and not necessarily those of MWSQA.
The editor, MWSQA and national SQA are not responsible for any damage.*